

## Application Guidelines for Full-Time Faculty Position

タイトル Title	Fixed-term Faculty Position (Instructor/助教) (Global Studies Program, School of Liberal Arts and Sciences)
機関名 Institution	Musashi University
部署名 Department	School of Liberal Arts and Sciences
機関種別 Institution type	Private University
機関の説明 (募集の背景) Overview of the Institution (Recruitment background)	<p>[Hiring institution]</p> <p>The School of Liberal Arts and Sciences (SLAS) at Musashi University is seeking to appoint a fixed-term assistant professor/instructor(jokyou) in Sociocultural Anthropology to join the full-time faculty affiliated with the Global Studies (GS) Program from April 2027. The appointment aims to strengthen teaching and research capacity within the new Society and Culture concentration, which forms one of the three pillars of the revised GS curriculum to be launched in AY2027. It reflects sustained student demand for expanded opportunities in areas such as sociocultural analysis, experiential learning, and fieldwork-based study, and is strategically important in supporting the program's commitment to interdisciplinary liberal arts education, active learning, and English-medium instruction (EMI).</p> <p>[Recruitment background]</p> <p>Musashi University sees the fostering of global citizens as one of its missions, in keeping with the foundational principles of the university as well as the objectives of its mid-term development plan, and as a part of those efforts is committed to expanding the diversity of its faculty. The university is an equal opportunities employer, and all applications will be considered solely based on professional accomplishments and personal merit.</p>
仕事内容 Content of work	<p>[Job details]</p> <p>Teaching responsibilities: The successful candidate will primarily be responsible for teaching the following core GS Program courses:</p> <ul style="list-style-type: none"> <li>- Introduction to Sociocultural Anthropology</li> <li>- Sociocultural Anthropology in Global Perspective</li> <li>- GS Intermediate Seminar (Sociocultural Anthropology)</li> </ul> <p>These courses introduce students to key anthropological approaches to culture, identity, power, and everyday social life, while also developing core qualitative research skills, including ethnographic observation, interviewing, and reflexive analysis.</p> <p>The appointee will teach a standard load of five “koma” (typically five undergraduate courses per week through both semesters), including the courses listed above. The remaining courses will focus on broader academic skills development or general education, depending on program needs and the appointee's expertise.</p>

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	<p>Other duties:</p> <ul style="list-style-type: none"> <li>- Provide academic advising and mentoring to students</li> <li>- Contribute to curriculum development and program administration</li> <li>- Attend GS Program meetings when required (ad hoc basis)</li> <li>- Participate in admissions-related duties (e.g., examination proctoring, interviews, outreach activities), which may take place on weekends and outside of regular teaching periods</li> <li>- Support the development of active learning initiatives, including fieldwork, project-based learning, service learning, and COIL (Collaborative Online International Learning) activities</li> <li>- Engage, where appropriate, with local communities and applied research initiatives that enhance students' practical skills and global awareness</li> </ul>
研究分野 Research field	<p>大分類 Humanities and Social Sciences</p> <p>小分類 Cultural anthropology and folklore</p>
職種 Job type	Fixed term assistant professor/instructor (jokyou, three-year contract with possible extension up to two years)
勤務形態 Employment Type	Fixed term
試用期間 Probation	None
勤務時間 Working hours	9:00~19:00 (The working hours above are during class hours and vary depending on the class schedule.)
待遇 Compensation and Benefits	<p>Assistant Professor/Instructor(jokyou): 6 million yen or more</p> <p>Remarks: Salary will be determined in consideration of academic background, teaching career, and work experience.</p> <p>Remarks: Salary will be determined in consideration of academic background, teaching career, and work experience. Salary will be paid in accordance with the school corporation's salary regulations (based on the salary scales for national government officials). Dependents allowance, commuting allowance, housing allowance, and individual research allowance (200,000 yen paid once per academic year, taxable) will be provided. In addition to the individual research allowance, individual research expenses up to a maximum of 400,000 yen per academic year will be allocated to each faculty member. However, this may vary for those appointed mid- academic year, etc.</p>
勤務地住所等 Address	1-26-1, Toyotama-kami, Nerima-ku, Tokyo 176-8534 Japan
募集人員 Number of positions	1 position
応募資格 Qualifications	<p>(1) A completed PhD in Sociocultural Anthropology or a closely related field is required at the time of appointment.</p> <p>(2) Applicants must have the ability to effectively teach courses in English.</p> <p>(3) A high level of Japanese proficiency is preferred, although not required; applicants</p>

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	must have the language skills to perform their academic duties in a Japanese university environment effectively.
募集期間 Deadline for applications	Applications must be received by August 26th (Wed.), 2026, 23:59 JST.
着任時期 Starting date	The successful candidate is expected to assume duties from April 1, 2027.
応募書類 (送付先を含む) Application materials	<p>[Application documents]</p> <p>(1) Cover letter</p> <p>(2) Curriculum vitae, including an email address as well as all relevant information since high school (degrees attained, employment history, academic prizes or grants awarded, research activities, details of affiliations with academic associations etc.)</p> <p>(3) Complete list of publications</p> <p>(4) Reprints or copies of up to three publications relevant to the position applied for</p> <p>(5) A 400-word English summary of each of the submitted publications</p> <p>(6) Contact details of two academic referees (We may contact them if necessary)</p> <p>※During the selection process, we may ask applicants to submit further documentation, including copies of degree certificates and other certificates as well as additional publications.</p> <p>*If you have ever been subject to disciplinary action due to sexual violence, including sexual harassment, you must clearly state the details of the disciplinary measure and the specific reason in the “Disciplinary Actions” section of your CV. Please note that failure to disclose such information or provide false information on your CV may result in the withdrawal of a job offer or disciplinary action.</p> <p>[Application method]</p> <p>Please submit your application in electronic format using the JREC-IN Portal Web Application. Please submit all application documents (in principle in PDF format) in a zipped file (maximum 30MB). The name of the file should be "SubmissionDate Name.zip" (all single-byte alphanumeric characters, no spaces).</p> <p>Example: For submission on January 31: “0131NerimaHanako.zip”</p> <p>*on’t set passwords for files or folders.</p> <p>*f your application exceeds 30MB in size, please contact us at the address below.</p>
選考内容 Selection process	<p>Selection procedure: Application materials will be reviewed on a rolling basis. Short-listed candidates will be invited to a panel interview. Details of the subsequent stages of the appointment process will be provided to candidates who are successful at the interview stage.</p> <p>Short-listed candidates will be notified of the interview schedule as early as possible. Only those who passed the second-round interview will be notified of the selection schedule after the second round.</p> <p>The successful candidate will be informed in writing once a decision has been made.</p>
連絡先	[Contact details]

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Contact	<p>Administrative Affairs Division (Staff in charge of the School of Liberal Arts and Sciences)  Musashi University  1-26-1 Toyotama-kami, Nerima-ku,  Tokyo, 176-8534 Japan  Email: job7@sec.musashi.ac.jp</p> <p>*For inquiries, please contact us by email. Please do not send emails with attached documents without prior permission.  *All application materials will be treated in the utmost confidence. Personal information therein will be used only for the selection of candidates applying for the current position and subsequently, where applicable, for necessary personnel, salary, or welfare-related paperwork; it will be used for no other purposes.</p>	
<span style="font-size: small;">応募上の配慮</span> Considerations during the application process	<span style="font-size: small;">海外など遠方にお住まいの方</span> Those who live far away, such as overseas	Remote interviews may be considered in exceptional cases where a candidate is based overseas or has difficulty attending an interview in person. Please contact us at the address above for details.
<span style="font-size: small;">備考</span> Remarks	<p>(1) Human Rights and Harassment  Musashi University is committed to creating and maintaining an environment in which all members of the university community—including students, faculty, and staff—are respected as individuals and can engage in academic work, extracurricular activities, research, teaching, and related operations in a climate of mutual trust. Before submitting your application, please make sure to review the information provided at the link below.  <a href="https://www.musashi.ac.jp/about/activities/human_rights.html">https://www.musashi.ac.jp/about/activities/human_rights.html</a></p> <p>(2) The mandatory retirement age at Musashi University is 65.</p> <p>(3) For information on the university's expectations for faculty members and policies regarding faculty organization, please refer to the link below.  <a href="https://www.musashi.ac.jp/about/policy/educational.html#houshin02">https://www.musashi.ac.jp/about/policy/educational.html#houshin02</a></p>	

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